



**Executive Board Meeting
October 17, 2018**

On Wednesday, October 17, 2018, the NARFE Florida, Inc. (NFI) Executive Board met via GoToMeeting. President Terry Zitek called the meeting to order at 1 pm. On roll call, board members in attendance formed a quorum:

President Terry Zitek
Vice President William Leatham
Secretary Pamela Busch
Treasurer Patricia Staley
District 1 Vice President Robert Shaw*
District 2 Vice President Richard Carroll - Absent
District 3 Vice President Evelyn Seabrook – Excused Late
District 4 Vice President - Vacant
District 5 Vice President Roland Moore
District 6 Vice President Ken Thomas
District 7 Vice President Glenda Tyse*
District 8 Vice President David Ross
*Technical issues, audio only.
Guest: Linda Harmon, Auditor

1. **Minutes of Executive Board Meeting on August 1, 2018.** Prior to the meeting, Secretary Busch distributed the minutes of the last meeting to board members via email. **Motion 1:** DVP-6 Thomas moved to approve the minutes as distributed. The motion was properly seconded by Treasurer Staley. The motion passed with no opposition. VP Leatham will post approved minutes on the NARFE Florida website.

2. **Federation Newspaper.** President Zitek announced articles are due November 16, 2018. He asked that each board member write an article, such as on a session attended during NARFE FEDcon18.

3. **Closing Chapters.** Secretary Busch reported on progress of closure proceeding for the following chapters in District 7:

Chapter 0139, Greater Miami
Chapter 0558, Pompano Beach
Chapter 0598, Key West
Chapter 2151, Century Village

She will work with DVP-7 Tyse to determine which chapter to transfer each member into if no request was specifically made. Then we will need to prepare a letter to each member and to each chapter president informing them of the transfers.

4. **NARFE Legislative Conference, March 10-13, 2019.** Registration is at \$199 to 12/15 (meals included) and \$225 after 12/15. Rate of lodging is \$175 a room at Hilton Gardens in Alexandria, Virginia. President Zitek expects all CDLs and NFI Legislative Officer Mark Silverstein will go to this conference. There may be others who are not CLDs who are interested in going. **Motion:** DVP-8 Ross moved to increase the NFI budget from \$3,000 to \$12,000 for the NARFE Legislative Conference, appropriating \$1,000 per person. The motion was seconded by DVP-3 Seabrook. The motion passed unopposed. President Zitek noted the budget may be increased as necessary at a later date.

5. **NFI Conference May 6-10, 2019.** President Zitek appointed DVP-3 Seabrook to lead, with help from board, in developing a tentative agenda. President Zitek plans to bring either live or via other means the following speakers:

- Elected officials
- NARFE-PAC representative
- Financial planning or related topic

Treasurer Staley and DVP-7 Thomas recommended using Gator Printing for the program book. Treasurer Staley will research using online registration as was done by the Georgia Federation. President Zitek appointed Treasurer Staley, VP Leatham and DVP-5 Moore to be in charge of vendors and to send out vendor application forms in November 2018. President Zitek noted NFI bylaws no longer obligate us to have a physical conference in the future. However, at the May 2017 NFI convention, the membership voted to hold one in 2019. The contract with the Rosen Plaza was signed following the convention. President Zitek will send copies of the signed contract to all board members for planning purposes.

6. **Annual District Meetings (2019).** President Zitek suggested the use of a common agenda. NFI bylaws state at district meetings, the agenda should include:

- Reports by NFI officers
- Discussion of issues relating to the district and NFI generally
- Mission related problems of federal employees and retirees

Resolutions and proposed bylaw amendments are due to NFI Secretary Busch by March 1, 2019.

7. **District 4 and 6 Vice President Vacancies**. President Zitek noted DVP-4 Eleanor Aungst resigned in June 2018 because of an injury. DVP-6 Ken Thomas will become the NARFE President on November 1, 2018. And Federation Service Officer Sheila Nichols will resign at the end of 2018.

President Zitek adjourned the meeting at 2:50 pm Eastern Time. The next board meeting will be at 10 am Eastern Time on Wednesday, December 5, 2018 via GoToMeeting.

Submitted by:
Pamela Busch
Secretary
NARFE Florida, Inc.

Approved January 9, 2019